MEETING	Democratic Services Committee
DATE	9 December, 2014
SUBJECT	Web-casting
PURPOSE	To present the latest information on the Council's arrangements
AUTHOR	Geraint George Head of Democratic Services

1. The Council web-casting system has now been installed and, on 26th November, a training session was held to which all members of the Council were invited. There were 41 present including some members of the Standards Committee.

2. During the session, the rationale for introducing the system was presented, some of the risks involved in its use were identified and there was some discussion about the need for the Council to prepare guidelines on conduct under the system and also some other possibilities in terms of the Council's meeting arrangements.

3. There was a clear view on some matters:-

- The need for concise guidelines ("do's and don't's") to be shared with all members that the elected members themselves will have taken ownership
- The need for further specific training for committee chairs

4. In addition, some other suggestions were made:-

- Consulting with the public on the sorts of committee items they would wish to see web-cast within the hours available
- Adapting the rule in the Constitution that makes it necessary to stand when speaking at the full Council
- Consideration of the need to build in a break into long committee meetings to avoid the misrepresentation of members leaving the chamber to have a cup of tea
- The need for a brief paper explaining some of the procedural nuances at committee meetings that might seem strange to members of the public viewing

5. Members are reminded that we will be starting to web-cast from January onwards with the meetings to be web-casted being advertised in advance.

6. Further observations are invited by Committee members and also a specific view on the preparation of the concise guidelines.